

Thursday, May 4, 2023 | 5:30 P.M. - 8:30 P.M.

# Project Guidelines & Requirements

**ABCSD Membership** - Only ABCSD contractor members are eligible to enter. Projects completed through a joint venture must include a document outlining the ownership percentage and responsibilities of each partner. Include the document with the Project Information section. If the majority partner is an ABCSD member, but not all partners are ABCSD Members, only the majority contractor is eligible to enter.

## Eligibility Requirements

- To be eligible to enter, the entrant must be a current contractor member of Associated Builders & Contractors of San Diego. Any contractor size or trade is welcome to participate.
- Projects must be substantially completed by December 31, 2022.
- Projects cannot be PLA projects.
- Projects can be located anywhere in the United States or U.S. territories.
- Contractors may enter up to five projects. Each project requires an entry fee. Choose which category best represents your company's contributions and work on the project. Entries from contractors with a business volume of over 5 million for 2022 will be eligible to win the top project by a GC or subcontractor, regardless of project size. Contractors with business volume of less than 5 million for 2022 will be judged against projects from contractors of a similar size. The top project in this class will receive a special award.

## To be eligible to win an Excellence Award your company must:

- Apply for the 2023 STEP Program - [Click here to see the guidelines and apply now.](#)
- Provide verification of your company's written Safety and Health Policy Manual\* through a copy of its table of contents or provide a one-page summary.
- Submit your safety data to the San Diego Chapter to the attention of Michelle Whittaker at [mwhittaker@abcsd.org](mailto:mwhittaker@abcsd.org). ***\*If your company does not have one, your company is not eligible.***
- Sign the Construction for a Drug and Alcohol-Free Workplace Pledge at [www.drugfreeconstruction.org](http://www.drugfreeconstruction.org). Only one signature is required per company. *If not signed, your company is not eligible.*

## Safety Eligibility Requirements

- No project that involves a prime, multi-prime, subcontractor or any trade-related work (regardless of the type of contract) with a safety-related fatality is eligible for an Excellence in Construction Award.
- Did the applying company have a safety-related fatality within the current program year - June 30, 2021 to December 31, 2022? ***If yes, your company is not eligible.***
- Did your company have a safety-related fatality within two or three years of the current program year, December 31, 2019 to December 31, 2022?

If yes, answer the questions below and submit to [mwhittaker@abcsd.org](mailto:mwhittaker@abcsd.org):

- o What was the violation type determined by OSHA (i.e. Willful, Serious, Repeated, Other-than-serious, No violation was cited)?
- o Date and location of incident
- o Were there any fines, citation or penalties issued? If so by whom (i.e. OSHA, Police, DOT, etc.)?
- o Provide a written report up to five pages that detail the following:
  - o A full account of the incident and the investigation.
  - o What corrective actions were taken immediately?
  - o What corrective actions were taken culturally?
  - o How was accountability addressed?
  - o What procedural changes were made?
  - o Was there an overall evaluation of the company's safety policies, and if so, what changes were made?
  - o If the fatality occurred three years out from this program year - December 31, 2019 to December 31, 2022, provide details as to how your company has implemented the changes discussed above and how it has affected the overall safety performance.
  - o Did this project have a safety-related fatality? ***If yes, this project is not eligible.***
- o Include copies of the project-specific OSHA Form 300 and OSHA Form 300A for your company. If project-specific forms are not available, you may include completed forms for all the year(s) the project was under construction, including a year-to-date form if the contract was completed in the current program year. If you are submitting annual forms, they must be specific to the office location that completed the work and all recordables specific to the project being submitted must be highlighted. All personal information must be redacted. ***If omitted, your company is not eligible.***